

MINUTES OF MEETING
CHAMPIONSGATE
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the ChampionsGate Community Development District was held Monday, December 14, 2020 at 2:00 p.m. at the offices of RIDA Development, 8390 ChampionsGate Boulevard, Suite 104, ChampionsGate, Florida.

Present and constituting a quorum were:

Lee Dawson	Chairman
Darin Tennyson	Vice Chairman
Elizabeth Allen	Assistant Secretary by phone
Wesley Holland	Assistant Secretary by phone
Darlene Clevenger	Assistant Secretary

Also present were:

George Flint	District Manager
Scott Clark	District Counsel by phone
Mark Vincutonis	District Engineer by phone
Yvonne Shouey	RIDA Development
Marc Reicher	RIDA Development

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oath of Office to Newly Elected Supervisors

Mr. Flint stated we had three seats that were up for election through the general election process, Ms. Allen and Mr. Holland were both reelected unopposed, Mr. Tennyson's seat no one qualified for but you adopted a resolution declaring his seat vacant and the resolution contemplates that Mr. Tennyson can carry over in that seat as a holdover until such time as you appoint a general elector. You can reappoint him or another general elector. Unfortunately, today because you only have two others besides Mr. Tennyson physically present you can't take

any action on reappointing him or someone else to that seat, but he can participate as a holdover in this meeting today and constitute a quorum. We don't need to swear him in at this point, he is still a member of the Board per the resolution.

Mr. Holland and Ms. Allen because they are not here, I can't administer the Oath so they can participate in the discussion, but they can't technically vote. We can get the Oath to them and they can have a Florida Notary administer it or at the next meeting when they are here and we can do it in advance of the meeting.

B. Consideration of Resolution 2021-01 Electing Officers

Mr. Flint stated each time there is an election the Board is required to elect officers and you have been provided Resolution 2021-01 that lists all the officers. Currently, Mr. Dawson is Chair, Mr. Tennyson is Vice Chair, the other three Board members are Assistant Secretaries, I'm Secretary, Ariel Lovera is Treasurer and Yvonne is an Assistant Treasurer. We can take each seat individually or if a Board member wants to propose through a motion a slate of officers you can handle it that way.

On MOTION by Mr. Dawson seconded by Ms. Clevenger with all in favor Resolution 2021-01 was approved reflecting the same slate of officers as stated above.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of August 10, 2020 Meeting

On MOTION by Mr. Dawson seconded by Mr. Tennyson with all in favor the minutes of the August 10, 2020 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Review and Acceptance of the Fiscal Year 2020 Draft Audit Report

Mr. Flint stated as a government entity the CDD is required to have an annual independent audit and you went through the selection process and selected Grau & Associates as your independent auditor. You have the draft audit in the agenda package and if there were any issues found during the course of the audit it would be noted in the report to management and you can see there are no current or prior year findings and recommendations and they found that we have complied with the provisions of the Auditor General of the State of Florida that they are required to review. It is a clean audit.

On MOTION by Ms. Clevenger seconded by Mr. Tennyson with all in favor the Fiscal Year 2020 draft audit was accepted and staff authorized to transmit the final audit to the State of Florida.

SIXTH ORDER OF BUSINESS

Ratification of Proposals/Agreements

A. Proposal from Septic Solutions Environmental, Inc. for Ditch Clean Out

Mr. Flint stated the proposal was executed by the Chair and we anticipated the Board ratifying that, but I understand they haven't completed the job.

Ms. Shouey stated it is not finished and I'm not sure how much more they can do, it is so wet back there that they got stuck twice and said, that's it. I don't know why there is so much water back there, there never was before but if you go behind the fence towards Chili's it is deep. He was waiting, hoping it would dry up some and try to get the bucket down where he needs, but I think it is not bad.

Mr. Flint stated they billed us about 50%.

Ms. Shouey stated they have billed \$8,000.

Mr. Flint stated you could still ratify it, it is just that they haven't completed the full scope.

Mr. Clark stated I think the question of having them finish the job is separate from ratification of the contract that has already been started on. I think the board should do that.

On MOTION by Mr. Tennyson seconded by Ms. Clevenger with all in favor execution of the proposal from Septic Solutions in the amount of \$18,200 was ratified.

Mr. Flint stated we will figure out if the current contractor can complete the scope or if we have get another one. We are going into the driest part of the year so we can wait.

B. Proposal from Cascade Fountains for Fountain Repair

On MOTION by Mr. Dawson seconded by Mr. Tennyson with all in favor the proposal from Cascade Fountains in the amount of \$1,200 was ratified.

C. Agreement with Grau & Associates to Provide Auditing Services for Fiscal Year 2020

On MOTION by Mr. Tennyson seconded by Ms. Clevenger with all in favor the engagement letter with Grau & Associates to perform the Fiscal Year 2020 audit was ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

i. Approval of Check Register

Mr. Flint presented the check register from August 1, 2020 through November 30, 2020 in the amount of \$211,503.43.

On MOTION by Mr. Dawson seconded by Ms. Clevenger with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package. There was no Board action required.

EIGHTH ORDER OF BUSINESS

Other Business

Mr. Reicher stated COVID pushed our interchange project by about a month and it should start during the first quarter as opposed to the top of the year. We didn't lose any funding, which is good. Both projects are moving along; there has been a public information session since the last time we convened and they laid out the details and it looks like the auxiliary lanes on I-4 are going to be let in July, which is the beginning of the fiscal year for the Turnpike Authority.

Mr. Flint stated we received a letter expressing concern about the speed bumps on Legends Boulevard and I believe we forwarded that to the Board. You can treat that as public comment. He also expressed an interest in being on the Board and that is a Board decision on how and who you choose to fill that position and you can't take any action on it today anyway. I responded to the gentleman and I believe the Board was copied on the email trail so you are

aware of the communication. It started out as an educational correspondence and then he expressed an interest in being on the Board.

Ms. Shouey stated I'm still working on it with Henry Salinas with the County, but I don't know what else you can do. I drove up and down there and we have gone out of our way more than once.

Mr. Dawson stated it stopped the racing. People can still accelerate from the point they go over the bump until they get to the back and that has changed significantly.

NINTH ORDER OF BUSINESS


Supervisor's Requests

Ms. Allen stated at the Bella Trae meetings we continue to get questions about the cleanliness of the sidewalk. Are we doing anything to clean them?

Ms. Shouey stated somebody already told us about that and the guys have already started. They did the really black spots first and I will get them to go through. Every week they are working on it.

On MOTION by Mr. Dawson seconded by Ms. Clevenger with all in favor the meeting adjourned at 2:32 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman